

**PEI French Language Health Services Network  
Executive Committee  
October 7, 2003 at 4 p.m.  
Centre Belle-Alliance, Summerside  
and  
Offices of the Department of Health and Social Services, Charlottetown  
Conference call**

**Minutes**

**Present:**        *Sylvie Plourde Farrell, Co-chair*                      *Henri Gallant, Co-chair*  
                      *Susan MacKenzie*    *Johanne Irwin*  
                      *Colette Aucoin*

**Others:**        *Karen Langevin, FLHSN Coordinator*  
                      *Ghislaine Bernard, FLHSN Administrative Assistant*

**1.        Welcome**

*Co-chair Henri Gallant welcomed the members of the FLHSN executive committee.*

**2.        Reading and adoption of the agenda**

*Co-chair Henri Gallant read the agenda. It was moved by Colette Aucoin and seconded by Susan MacKenzie that the agenda be accepted with the following change :*

*4. Revision of the terms of reference of the working groups*

*- Unanimously adopted -*

**3.        Reading and adoption of the minutes of the last meeting of the executive committee**

*It was moved by Susan MacKenzie and seconded by Colette Aucoin that the minutes of the executive committee meeting of September 16, 2003 be accepted as presented.*

*- Unanimously adopted -*

**4.        Revision of the work groups' terms of reference**

*Karen Langevin read the terms of reference of the work groups and indicated that each group will have terms of reference.*

*The members decided to change the word “develop” strategies to “identify” strategies in the Mission section.*

*Karen Langevin is exploring the possibility of creating three work groups for the section on Access to quality services in French, including primary services, secondary services and tertiary services for a total of five work groups. This change will be brought to the next meeting of the Network to modify the motion that specified that there would be three work groups.*

*Karen Langevin explained that letters will be sent to the Executive Director of all Health Authorities so that they can delegate employees of their department to be part of these work groups.*

5. *Strategic Plan*

*5.1 Comments from Network members*

*Karen Langevin indicated that no comments were received from the members.*

*5.2 Revision of each section*

*Karen Langevin gave a brief summary of the Strategic Plan. The members of the executive committee accepted that Karen Langevin further develop the Strategic Plan before the next meeting. Only a draft of the Strategic Plan will be approved at the next FLHNS meeting.*

6. *Next Meeting*

*The next meeting of the Executive Committee will be held on Monday October 20, 2003.*

7. *Adjournment*