

MINUTES

Present: Donald DesRoches, Co-Chair
Johanne Irwin, health care professional representative
Claude Blaquière, education and training representative
(replacement and observer)
Lizanne Thorne, Société Saint-Thomas-d'Aquin (observer)

Absent: None.

Employees: Julie G. Gilman, Network Coordinator
Karen Langevin, Network Assistant Coordinator

Vacant Positions: Community Co-Chair; government representative

1. Welcome

Donald DesRoches, who chaired this meeting, welcomed everyone. He said that Julie Gilman's position as French Language Services Coordinator at the department had been confirmed. He then welcomed Claude Blaquière, who is replacing Colette Aucoin as the education sector representative. Donald also mentioned that there are two vacant positions on the executive committee: the government representative and the community co-chair.

2. Adoption of the agenda

| | |
|--------------------------------|--|
| Addition to point 3: | Follow-up of the minutes of the last meeting |
| Addition to the "Other" point: | Follow-up of the CNFS and the SSF annual general meeting |

3. Adoption of the minutes of the last meeting

The minutes of the June 13, 2005 meeting were adopted. The spelling of Johanne Irwin's name on page 2 was corrected.

4. Follow-up to the minutes of the last meeting

- a) Claude said that the Société éducative received funding from the CNFS to hire an employee to be responsible for the health programs and apprenticeships. He said he would assume some of the duties and that he has hired Amy Arsenault on a part-time basis to do the administration.
- b) Julie said that the Healthy Living Strategy steering committee is examining the possibility of changing its structure in order to adapt to the decline in resource persons at the department. Julie will sit on the restructuring committee in order to make the needs of the Francophone community known.

- c) Donald said that the SSF is recommending that its board members present a summary of the Société's decisions to their respective networks instead of distributing minutes of their meetings. The SSF's activities/decisions will be sent by e-mail to board members, along with highlights from the minutes.

5. Summary of the PHCTF and PLT projects

Julie said that the three Primary Health Care Transition Fund (PHCTF) projects from the health authorities were approved. She also said that Kings Health has had an employee for a few weeks, while the Provincial Health Services Authority (PHSA) and Queens Health are in the process of hiring staff. The Network also received verbal approval from the SSF for its Web site project, and is waiting for a contribution agreement.

Julie said that the *Setting the Stage* (STS - Setting the Stage) project is going well and that HRA will submit the Phase III report soon.

6. Network frame of reference

Members had the opportunity to see the document before the meeting. Everyone agrees that the paragraphs should be reversed in the "Context" section and that emphasis should be placed on pressure at the regional, rather than the national level.

In the "Network Structure" section, the document suggests the following make-up:

Representation of the Acadian and Francophone community:

- 1 delegate from the Acadian Communities Advisory Committee
- 1 delegate from the Société Saint-Thomas d' Aquin
- 6 community representatives

Government representation:

- 1 delegate from the Acadian and Francophone Affairs Division
- 1 delegate from the Community Hospitals and Continuing Care Division
- 1 delegates from the Acute Care Division
- 1 delegate from the Primary Care Division
- 1 delegate from the Children and Youth Services Division
- 1 delegate from the Social Programs and Seniors Division

Given that the representative of the Acadian Communities Advisory Committee (ACAC) is named by the government, Donald suggested that this person become the government representative. Everyone agreed.

Donald and Julie said that only one government representative was designated and that it may not be possible to have delegates from each division. Donald and Julie agree to following up with the directors of the divisions in question.

Everyone agreed that there should be no more than 15 members and that there should be one more member from the community.

Everyone also agreed that the SSTA representative be named by the organization and that the community seat, which represents French-language educational institutions, be given to the Société éducative since it is the only French-language training institution in PEI. This person

will be named by the Société Éducative. Karen will contact these community organizations to ensure that they are elected by their board of directors.

With regard to the “Members’ Mandate” section, everyone agreed that elected members should have a two-year mandate, renewable once, while the mandate of designated members should be determined by the organization they represent.

With regard to the “Accountability” section, Donald said that the Network should eventually report to the Department of Health since it is responsible for delivering health care services. Julie said that it is not the right time to make this change since the restructuring has not been completed. Everyone agreed to wait for the right time.

7. Network Priorities (3rd Quarter, 2005-2006)

Everyone agreed that the Network’s priority issues for the next three months should be the following (in order of priority):

- 1) Support HRA in coordinating the *Settign the Stage* project
- 2) Support the three Department of Health PHCTF projects
- 3) Draw up a PHCTF project draft that would satisfy the recommendations of the PLT project
- 4) Collaborate with the Société Éducative to move forward with the health care training issue
- 5) Support the Toile canadienne francophone santé project in New Brunswick

Lizanne suggested that the Network employee sit on the Regroupement des organismes communautaires, which will be an effective way to liaise with local organizations and to keep up to date on community projects. Everyone agreed with this suggestion.

8. Finances

a) New signatories

Karen said that the current signatories on the bank account are Lizanne Thorne, Donald DesRoches, Sylvie Plourde-Farrell and Ghislaine Bernard. Since Sylvie is no longer copresident and Ghislaine is no longer the employee of the Network, Johanne Irwin suggested that Karen Langevin, as the new employee, become an authorized signatory on the accounts of the Network along with Lizanne Thorne and Donald DesRoches. This motion was proposed by Johanne Irwin and approved by Donald DesRoches. Adopted.

b) Budget surplus

Julie said that there is a surplus for the current year in all budget categories because we have not had an employee for four months. To move forward with the Network’s priorities and work, she recommended using the surplus of \$14,377 from the “Staff” category to hire contract workers to carry out the following priority tasks:

- 1) Reorganizing the Network’s files and materials;
- 2) Helping coordinate a forum that is expected to take place in January.

Karen will contact the Société éducative to find out the possibility of getting an apprentice to reorganize our files. Julie said that there is also a surplus of \$1,461 in the “Travel” category and \$697 in the “Other” category, both of which could be used to send Karen and two other

Network members to the Salon Franco-Tech to be held in Shippagan in November. Everyone agreed that we should use the surplus, in whole or in part, for these purposes.

c) Travel and meal rates

Karen said that the employee travel and meal rates have always been those of the SSTA, while the member rates were those of the provincial government. Everyone agreed that the Network should use the SSTA rates for the expenses of staff and members.

9. Meeting schedule

Karen presented a meeting schedule for the executive committee and the Network for next year. Everyone agreed with the upcoming Network meeting to be held on November 10 in Charlottetown. The purpose of this meeting will be to approve the new frame of reference, to have the reports from the *Setting the Stage* project validated and to thank our departing members.

10. Other

a) Briefing on the health restructuring

Julie said that there is only one French Language Services Coordinator position and that the coordinator position at the Centre de santé Évangéline was combined with a position to oversee the management of three health centres. Some people have heard that this position was filled with a unilingual person. Donald and Julie will follow up with Leanne Sayle and the Western Region Primary Care Coordinator.

b) Briefing on the CNFS

See Point 4 a).

c) Briefing on the SSF annual general meeting

Donald said that the SSF's funding for Phase II of the *Setting the Stage* project would cover the infrastructure. Julie had understood something different. Karen will follow up with SSF.

11. Next meeting

The next meeting of the executive committee will be held November 10 at 4:30 p.m. at the Carrefour de l'Isle-Saint-Jean in Charlottetown.

12. Adjournment

The meeting was adjourned at 2:00 p.m.