

## Minutes

### Government Members:

Véronique Duguay (Co-chair), Acadian and Francophone Affairs Secretariat  
Gayle Lamont, Long-Term Care  
Matt Bourque, Child and Youth Services  
Yvonne Deagle, Acadian and Francophone Community Advisory Committee  
Dr. Kim Critchley, Department of Health and Wellness

### Community Members:

Gabriel Arsenault (Vice-chair), youth representative  
Rose Delaney, seniors' representative  
Carole Gallant, parents and early childhood representative  
Aubrey Cormier, Société Saint-Thomas-d'Aquin  
Colette Aucoin, Société éducative de l'Î.-P.-É.  
Claude Blaquière (Treasurer), seniors' representative  
Marie Dionne-Sullivan, women's representative

### Regrets:

Paul Young, health professionals' representative  
Tracy Chiasson-Lawlor (Secretary), Social Programs and Seniors  
Jennifer LaRosa, Planning and Evaluation  
Stéphane Labrosse, Primary Care

### Guest:

Bernard Labelle, simultaneous interpretation services

### Employees:

Élise Arsenault, Director of the PEIFHN and French Services Analyst for Health PEI  
Patricia Richard, Assistant Director of the PEIFHN

### 1) Adoption of the Agenda

**IT WAS MOVED BY CLAUDE BLAQUIÈRE AND SECONDED BY MARIE DIONNE-SULLIVAN THAT THE AGENDA BE ADOPTED AS PRESENTED.**

**- MOTION CARRIED**

### 2) Adoption of the Minutes

**IT WAS MOVED BY CAROLE GALLANT AND SECONDED BY YVONNE DEAGLE THAT THE MINUTES OF THE APRIL 25, 2017 MINUTES BE ADOPTED WITH THE FOLLOWING AMENDMENT AT ITEM 6, AT THE END OF THE LONG-TERM CARE SECTION: ADD "BILINGUAL BEDS".**

**- MOTION CARRIED**

### 3) Business Arising from the Minutes

#### **Mental Health and Addictions Strategy**

On May 26, 2017, a letter was sent to Dr. Kim Critchley, Deputy Minister of Health and Wellness, to inform her that the Network's members would like to see a Francophone lens added to the Strategy to create greater awareness, build community capacity, and engage with Francophone Islanders on this very important topic.

## **2017–2027 Global Development Plan (GDP)**

As acting co-chair, Gabriel Arseneault signed the commitment contract with the SSTA for the 2017–2027 GDP.

## **Request for a Representative from the Department of Health and Wellness**

In the letter sent to Dr. Kim Critchley on May 26, 2017, the Health Network asked the Department to name a representative to fill the government vacancy. An e-mail was received on September 11, 2017 confirming Dr. Critchley's interest in sitting on the board of the PEIFHN.

A member asked whether there was an update on long-term care statistics at item 6. Gayle Lamont, Summerset Manor administrator, indicated that there were the same number of Francophone residents in the bilingual neighborhood, but that there had been an increase in Francophone residents in the unit for people with dementia. She will present an update on statistics at the next meeting. She clarified that the bilingual designated positions are all assigned to the bilingual neighborhood, but that there are bilingual employees working in the unit for people with dementia. She indicated that it would also be possible to designate positions in this unit in the future, if necessary.

## **4) Updates**

### **Home Care**

The Health Network is continuing its collaboration with the SSF and Université de Sherbrooke to undertake a study on models to enhance home care services. The Health Network received the first draft, but requested clarification. An in-person presentation on the research carried out by researchers is scheduled for the end of November, beginning of December.

The Health Network met with the home care operations committee to see if recommendations from the report entitled *Soins à domicile en français* (French Language Home Care Services) had been implemented and to discuss existing practices and methods of implementation.

### **SSF Seniors Project**

The implementation of the bilingual neighborhood project at Beach Grove Home began on April 1, 2017. The steering committee meets once a month. The task of identifying bilingual employees has started. Nicole Drouin of the Public Service Commission carried out approximately 20 language assessments. Nineteen staff members want to follow French classes, so a weekly class will be held at the home. The Café de Paris training will also get underway soon. Several staff members have shown an interest in offering bilingual services to Francophone residents, and they seem committed to it. A cultural activity was organized to celebrate August 15 at the home.

A member questioned whether the implementation process for the bilingual neighborhood at Summerset Manor had been evaluated and considered during the Beach Grove implementation project. Gayle Lamont explained that there have been informal evaluations and this knowledge transfer took place with Beach Grove Home. We must not presume, however, that the establishment of a bilingual neighborhood will lead to French being spoken immediately. Summerset Manor has promoted an environment where French can be spoken comfortably.

### **Cafés de Paris**

Training instructors for the Cafés de Paris program came over from New Brunswick to make a presentation to Island partners. The Collège de l'Île recruited a training instructor to offer language training at Beach Grove Home. We are still looking for a training instructor for the West Prince region. Another training session with the New Brunswick partners is scheduled for the coming weeks. We are able to offer training for six hours a week in both regions until the end of March 2018.

### **Health Promotion**

Gabriel Arsenault, a member of the health promotion working committee, presented the committee's report. The committee met on June 21, 2017 to assess the promotion projects submitted further to the call for proposals. The committee's report was presented to members. The total amount of funds for distribution from the health promotion envelope is \$20,000. Fifteen projects were submitted, for a total of \$63,350. After reviewing the projects, the committee selected the following eight:

<b>Project</b>	<b>Applicant</b>	<b>Amount approved</b>
Creating a stimulating environment for our children's global health!	Centre de la petite enfance l'Île enchantée	\$3,000
Maplewood Coffee Shop	Conseil Rév. S-É.-Perrey inc.	\$2,000
Personal and social development camp for French immersion students	Village des sources l'Étoile filante (VSÉF)	\$3,000
What's cooking?	Cap enfants	\$4,000
Gardens for the future	RDÉE	\$3,000
Health and wellness for women and girls	Actions Femmes	\$1,000
Cycling for health!	Comité des parents de l'École François-Buote	\$2,500
Count and recount: personal accounts in support of mental health	La Coopérative d'intégration francophone de l'Î.-P.-É.	\$1,500

### **SSTA-AFAS Joint Working Group**

A meeting was held on June 29, 2017. During this meeting, the framework was approved, and the update of the work plan for the implementation of the French Language Services Act was presented.

## **5) New Business**

### **Direction of the SSF and Networks for 2018-2023**

The Health Network must submit project intentions and support letters from government partners by October 6, 2017. The SSF must then submit project proposals to Health Canada on October 14. It is still not clear what Health Canada is looking for in terms of projects for the new Roadmap, but the projects must be structuring and must focus on the following two categories: community capacity building and strengthening the capacity of health systems. The Networking component will be financed, but there will be no funds in Health promotion.

The Health Network employees are presently working on submitting project applications in the following categories: long-term care, home care, youth mental health in collaboration with the Village des sources l'Étoile filante, the *Café de Paris* language training project, and a project focusing on human resources.

### **Delegates at the AGM of the SSF and the Rendez-vous Santé en français**

An e-mail was sent to members asking if they would be interested in attending the AGM of the SSF and the Rendez-vous Santé en français in Ottawa from November 1-3, 2017. The Health Network must send five delegates representing the five partner groups.

**IT WAS MOVED BY CLAUDE BLAQUIÈRE AND SECONDED BY DR. KIM CRITCHLEY THAT THE FOLLOWING MEMBERS BE DELEGATES OF THE HEALTH NETWORK AT THE AGM OF THE SSF AND PARTICIPANTS OF THE RENDEZ-VOUS SANTÉ EN FRANÇAIS TO BE HELD FROM NOVEMBER 1-3, 2017:**

- 1) COLETTE AUCOIN - TRAINING ESTABLISHMENT**
- 2) ROSE DELANEY - HEALTH PROFESSIONAL**
- 3) YVONNE DEAGLE - GOVERNMENT REPRESENTATIVE**
- 4) STÉPHANE LABROSSE - HEALTH FACILITY MANAGER**
- 5) CAROLE GALLANT - ACADIAN AND FRANCOPHONE COMMUNITY**

**- MOTION CARRIED**

### **Changes to the Workplace Policies and Working Conditions**

In order to allow the Health Network employees to take more time off during the summer, it was asked that the policy be changed to indicate that an employee can carry forward year-over-year a bank of vacation days up to a maximum of ten days instead of five.

**IT WAS MOVED BY YVONNE DEAGLE AND SECONDED BY ROSE DELANEY THAT ARTICLE 5.3.7 IN THE *WORKPLACE POLICIES AND WORKING CONDITIONS* BE CHANGED FROM "FIVE (5) DAYS" TO "TEN (10) DAYS".**

**- MOTION CARRIED**

## **6) Members of the Board of Directors**

### **Community Co-chair**

The community co-chair, Johanne Irwin, completed her terms. Gabriel Arsenault agreed to be nominated for the community co-chair position.

**THREE CALLS WERE MADE FOR ADDITIONAL NOMINATIONS FOR THE COMMUNITY CO-CHAIR POSITION. NO ONE OFFERED. IT WAS MOVED BY CAROLE GALLANT AND SECONDED BY MARIE DIONNE-SULLIVAN THAT GABRIEL ARSENAULT BE ELECTED COMMUNITY CO-CHAIR.**

**- MOTION CARRIED**

### **Vice-Chair**

Since Gabriel Arsenault accepted the position of community co-chair, his vice-chair position is now vacant. Rose Delaney agreed to be nominated for the vice-chair position.

**THREE CALLS WERE MADE FOR ADDITIONAL NOMINATIONS FOR THE VICE-CHAIR POSITION. NO ONE OFFERED. IT WAS MOVED BY CLAUDE BLAQUIÈRE AND SECONDED BY MARIE DIONNE-SULLIVAN THAT ROSE DELANEY BE ELECTED VICE-CHAIR.**

**- MOTION CARRIED**

## **7) Finance**

### **Financial Report**

The treasurer presented and tabled the financial report to August 31, 2017.

**Signatories**

**IT WAS MOVED BY MARIE DIONNE-SULLIVAN AND SECONDED BY CAROLE GALLANT THAT GABRIEL ARSENAULT, JENNIFER MCPHEE, ÉLISE ARSENAULT AND CLAUDE BLAQUIÈRE BE THE SIGNING AUTHORITIES FOR THE FINANCIAL DOCUMENTS OF THE HEALTH NETWORK.**

**- MOTION CARRIED**

**8) Correspondence**

Correspondence received since the meeting of April 25, 2017 was passed around for the members' consideration. Members interested in attending the AGM of the Village des sources and the SSTA as representatives of the Health Network were asked to inform the Network employees.

**9) Other**

**10) Next Meeting**

The next meeting will be held in December 2017. The date will be confirmed with members shortly.

**Signatures**

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**Véronique Duguay, Meeting Chair**

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**Patricia Richard, Meeting Secretary**

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**Date**

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**Date**